

## Member Log in User Guide

V1.0

## Signature Control Systems Inc.

Jan-2011

### Description

Member accounts are available to from the authorized distributors to the private owner. Being a member can give access to literature & product catalogs, support downloads, RMA submission, software updates, site references and more.

Depending if you're a private residence or a authorized distributor account setting may vary.

This user manual will help you log gain access to and log into the web site.

### Become a Member

In order to use the web sire you need to have an account. If you are a Signature Control Systems user and not currently registered you can [sign up](#) for free at [www.signaturecontrolsystems.com](http://www.signaturecontrolsystems.com) and click on "Sign In" and click on the "Sign Up" link.

### Registration

In the registration screen please fill out the following information:

- Name
- Company Name
- Address, City, Zip
- Phone & Fax
- Account number
- Category
- Password

### Account Number

One of the first questions is "what's my account number?" this can be found on a recent statement, invoice or packing slip. The account number is found on all documents that are sent to the distributor.



Please Note: Private residences and end user accounts will not have an account number; in these cases you can put "00000" Distributors and authorized users should have account number before proceeding.

If you do not know your account number, or if you are a new customer and you do not have an account with SCS, please put **00000** in the account field and a account number will be generated or one will be provided for you. Doing this may delay the activation time of your account.

### I'm a? What's the difference?

Please select from a list of documented customers, either a private residence or a distributor. As private residences will have access to the basics of the web site, distributors have a bit more information such as RMA submission, and incidents tracking. These are tools that Distributors may need in helping support each distributor.

## Category

Category is setup to identify the product line that you will be accessing.

- Golf = this is for Authorized John Deere golf distributors and other golf related applications.
- Turf = this is for residential and commercial applications.

## Password

You can have any password you wish to access the system. Please write this password down and keep it. Lost passwords may cause loss of the account.

## Submit

When completed please press the submit button.



Please Note: If the submit button is grayed out, please review your information and make sure all information is filled out completely. If all information is filled out correctly, double check your password by re entering.



Please Note: Information must be completed in tables that have a "\*" these are required fields.

## Signing On

Go to [www.signaturecontrolsyste.ms.com](http://www.signaturecontrolsyste.ms.com) click on the "sign In" tab at the top. Enter your user name and password.



Please Note: After submitting, activation of your new account may take up to 24 hours. If you do not receive notice and information you that the account is now active, please contact technical support at 949-580-3640.